

## GCP Award 2020 – CHECKLIST BEFORE UPLOADING THE APPLICATION

Your completed application must contain the following elements:

### 1. General details about the applicant(s), and the organization and agency involved (if applicable).

The main details of your innovation:

- Short portrait of your institution and its Green Lending experience (max. 200 words)
- Start of the innovative initiative: mm/yyyy
- Short description about the green lending challenge and its relevance: (max. 250 words)
- Explanation why the pursued solution is original: (max. 100 words)
- Detailed explanation of the implementation process: (max. 250 words)
- Description of achievements (i.e. outcome measured in terms of new lending, carbon reduction, market outreach or the like): (max. 300 words)
- Available budget for the initiative and other resources / capacities (in USD): (max. 100 words)
- Reflections about scalability / replicability / lessons learned: (max. 300 words)
- Ideas on topics for the innovation workshop to be won by the Global Climate Partnership Award 2020 winner: (max. 100 words)

### 2. Include max. four editorial pictures that best illustrate your initiative

These images will be shown to the jury to illustrate your initiative. The pictures may be published (website and social media, newsletter, printable) if your project is shortlisted.

### 3. Supporting material illustrating the main points should be carefully selected.

You can upload your material online. There is a **limit of three** supporting documents such as:

- a) Project description including key parameters (max 10 pages)
  - b) Planning documents (max 10 pages)
  - c) PowerPoint presentation of no more than 15 slides (ideally converted into .pdf format)
- You may also provide links to videos of the project (max 3 min).

You can upload your supporting material using the online system.

#### The following file formats are accepted:

- For pictures: .jpg /.jpeg, .gif, .png (ideally in print quality; 300 dpi)
- For videos/movies: link to the website or platform where the video is posted
- For presentations: .pdf, .ppt (ideally convert .ppt into .pdf format, no larger than 9 MB)

### 4. Links

You can specify up to three links to websites, social media platforms, intranet sites or online videos.

### 5. Deadline

Applications must be received by **Wednesday 30th September 2020, 23:59 GMT**.

### 6. Important Note

**Prepare all documents properly before uploading. We also recommend you to draft the answers and copy the text at one to avoid problems with uploading. Please upload all at once.**